

**Franklin County R-II School  
Board Meeting Minutes  
November, 2023**

**Location: 5th Grade Classroom**

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by board president, Nathan Parmentier.
2. **Members Present:** Nathan Parmentier, Christy Groppe, Kurt Koch, Dale Borcharding, Kelly Theiss, and Jessica Toelke  
  
**Members Absent:** Amanda Yates  
  
**Administrator Present:** Kathy Oetterer  
  
**Recording Secretary:** Karen Hoffmann  
  
**Others Present:** Erica Freitag, Megan Poe, Teresa Poe, Tiffany Strubberg
3. **Pledge of Allegiance**
4. **Consent Agenda:** A motion was made by Christy Groppe and seconded by Jessica Toelke to approve the consent agenda. Motion carried: 6-0
  - a. [Approve Agenda](#)
  - b. Approve Minutes
    - i. [October 24, 2023 Board Meeting Minutes](#)
  - c. Financial Report
    - i. [Cash Receipts](#)
    - ii. [Revenue/Expense Report](#)
  - d. [Approve Payment of Bills](#)
5. **MSBA Delegate Report:** Jessica Toelke reported on the MSBA conference.
6. **School Safety:** Additional intercom speakers are now in place - both interior and exterior. Handheld radios are being serviced. Fencing to enclose the playground is under consideration..
7. **Culture and Communications:** DARE graduation was held, the veteran's day program was well received, Family Reading Night was held with 84 children in attendance.
8. **Facilities Update:** Kathy Oetterer reviewed possible projects for the summer.
9. **CSIP Plan Update:** A small meeting has been held was held with a larger meeting scheduled for the spring. The CSIP Plan on a Page was discussed with regard to how it relates to the agenda. The APR will be available to the public on December 18.
10. **2022-2023 Audit Report (3.1):** The 2022-2023 audit was reviewed. A motion was made by

Christy Groppe and seconded by Dale Borcharding to approve the 2022-2023 audit report as presented. Motion carried: 6-0

11. **Sick Leave/Retirement Comparison - Policy GCBDA/GDBDA:** Three options to revise the policies were presented. A motion was made by Kurt Koch and seconded by Christy Groppe to adopt Option A giving increased sick day payouts for early retirement/resignation notices as follows:

**Certified Staff**

January 1 - \$75 per day  
February 1 - \$65 per day  
March 1 - \$55 per day  
After March 1 - \$47.50 per day

**Support Staff**

January 1 - \$47.50 per day  
February 1 - \$45.00 per day  
March 1 - \$40 per day

Motion carried: 6-0

12. **Other Business:** The short-term leave policies will be discussed further at the December meeting.
13. **Next Board Meeting:** The next board meeting will be held on Thursday, December 14, 2023, at 6:30 p.m.
14. **Adjourn:** A motion was made by Christy Groppe and seconded by Dale Borcharding to adjourn the meeting. Motion carried: 6-0